

Point Of Sale

Here is the staff end module of the software which will be used by the staff and admin permission will be applied to it as what the staff can work upon and what features are to be provided to him. Let's look at the various features and properties of the software the staff will work upon.

login screen:

Point of Sale Login Screen



Webline
The Web Development Company
Since 1998

Point of Sale

System



PMS Plus
Smart Solution for Hospitality Industry

Release :- 26032021

Registered to: Hotel Doon_Regency

Financial Year : Point of Sale

User Id : Password :

Webline's PMS is easy to use and meets your most demanding needs.



EXPERIENCE IN THE INDUSTRY
23+
YEARS



CERTIFIED
ISO
9001:2015
COMPANY



GUARANTEE
Quality Service Reliability
GUARANTEE

Support No.
8979938296,7251070101
Sales Enquiry
9412056785

➤ Enter your user id and password to login.

- This will show up the main home screen of the module as shown in the below picture:

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER:- r POINT OF SALE BLACK PEPPER

Kot Management Billing Payments Guest(Discount) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh
Update

CURRENT TABLE STATUS AS ON 19-Aug-20 11:56:35 AM

Vacant
Running
Dirty

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	

Best in 1024 X 768 or More resolution
Periodic Backup at ::

Server : DESKTOP-Q1O121O\SQLXPRESS

Financial Year : 2020-2021

11:56:44 AM

Point of Sale

System

RESTAURANT

:: BLACK PEPPER ::
:: 3.1 (01/07/2017) ::
05-Sep-20
11:56 AM
CAPS
NUM
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:: Support ::

- You have all the functions to be performed just in the home screen as in you can add KOT, generate bill just clicking the table chart.

Add Kot Details



Order Details

Kot No. : Kot Type : Table No. :

Waiter : Department or Name :

MENU DETAILS

Item Code : Item Name :

Qty. : Rate : Amount :  

SR. NO	ITEM CODE	ITEM NAME	QTY.	RATE	AMOU	ACTIVE TABLES

Special Remarks :

Neat Mode

- Press F1 For New KOT like House KOT & Packing KOT
- Press on Table for Guest KOT
- Next Select Waiter Name
- Press Enter Three Times and Select Item from Menu

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER:- r POINT OF SALE BLACK PEPPER

Kot Management Billing Payments Guest(Discout) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh
Update

CURRENT TABLE STATUS AS ON 19-Aug-20 12:33:52 PM

Vacant
Running
Dirty

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45

Best in 1024 X 768 or More resolution Server : DESKTOP-QIO1210\SQLXPRESS

Periodic Backup at ::

F1- New Kot

F2- Kot Modification

F3- Kot Cancellation

F4- Manage Kot

F5- Pending Kots

F6-View Paid Bills

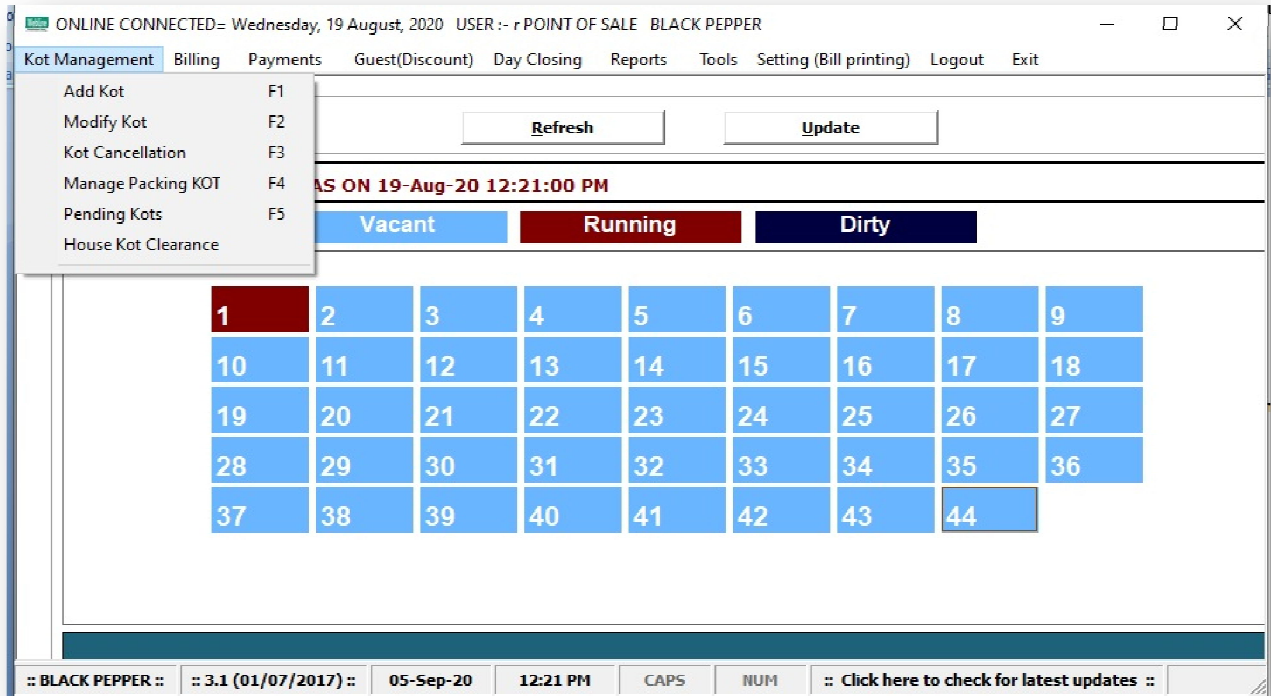
F7- Bill Printing

F8- Bill Re-Printing

F9- Bill Modification

F11- Payments

- You can click on Print bill and it will show up the Bill printing option.
- Clicking Add KOT will open KOT addition option.
- Refresh button will rearrange the tables.
- Update button will move the dirty tables back to vacant.
- Let us now start with the working of this staff end module and show you how to operate it.
 1. KOT MANAGEMENT: In this section the staff can create KOTs for the kitchen according to the customer's orders. It contains additional options under it, let's have a detailed look upon each of them:



- a) ADD KOT: User can add/generate a new system generated KOT in this section. Let's have a snapshot to be more clear:

Add Kot Details


Order Details

Kot No. : Kot Type : Table No. :

Waiter : Department or Name

MENU DETAILS

Item Code : Item Name :

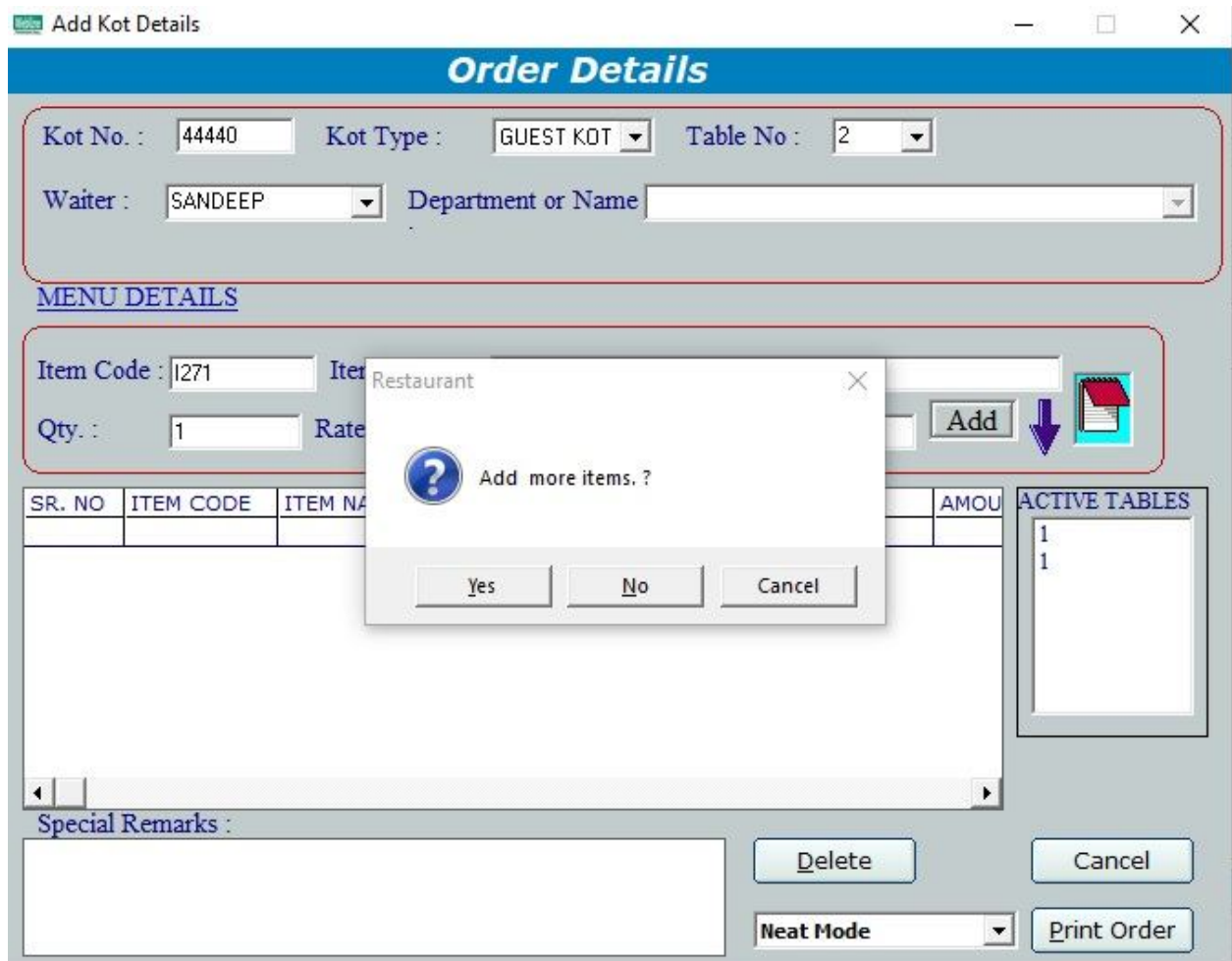
Qty. : Rate : Amount : 

SR. NO	ITEM CODE	ITEM NAME	QTY.	RATE	AMOU	ACTIVE TABLES

Special Remarks :

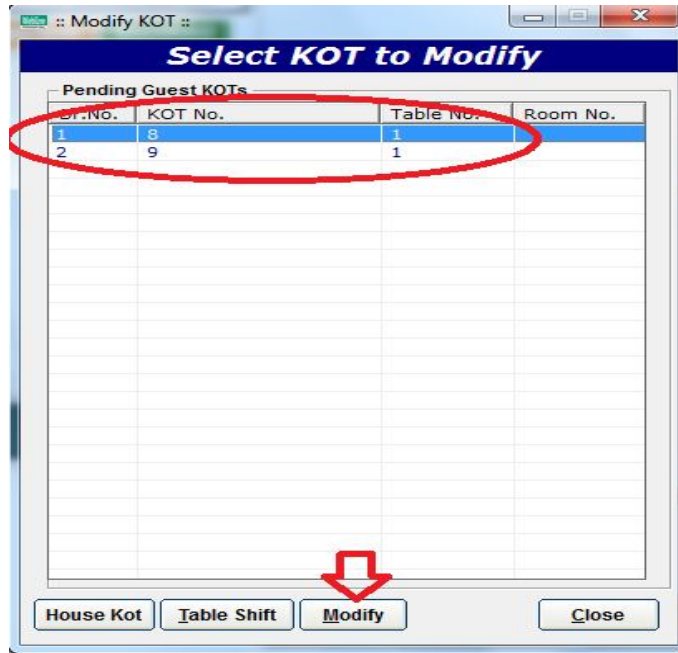
Neat Mode

- You can select the KOT type as either Guest, Packing or House KOT and then select the appropriate table no, waiter name, department(if it's a House KOT).
- Upon clicking on the textbook icon or either just pressing the enter button thrice from the waiter textbox you can get the menu list as shown in the next snap:

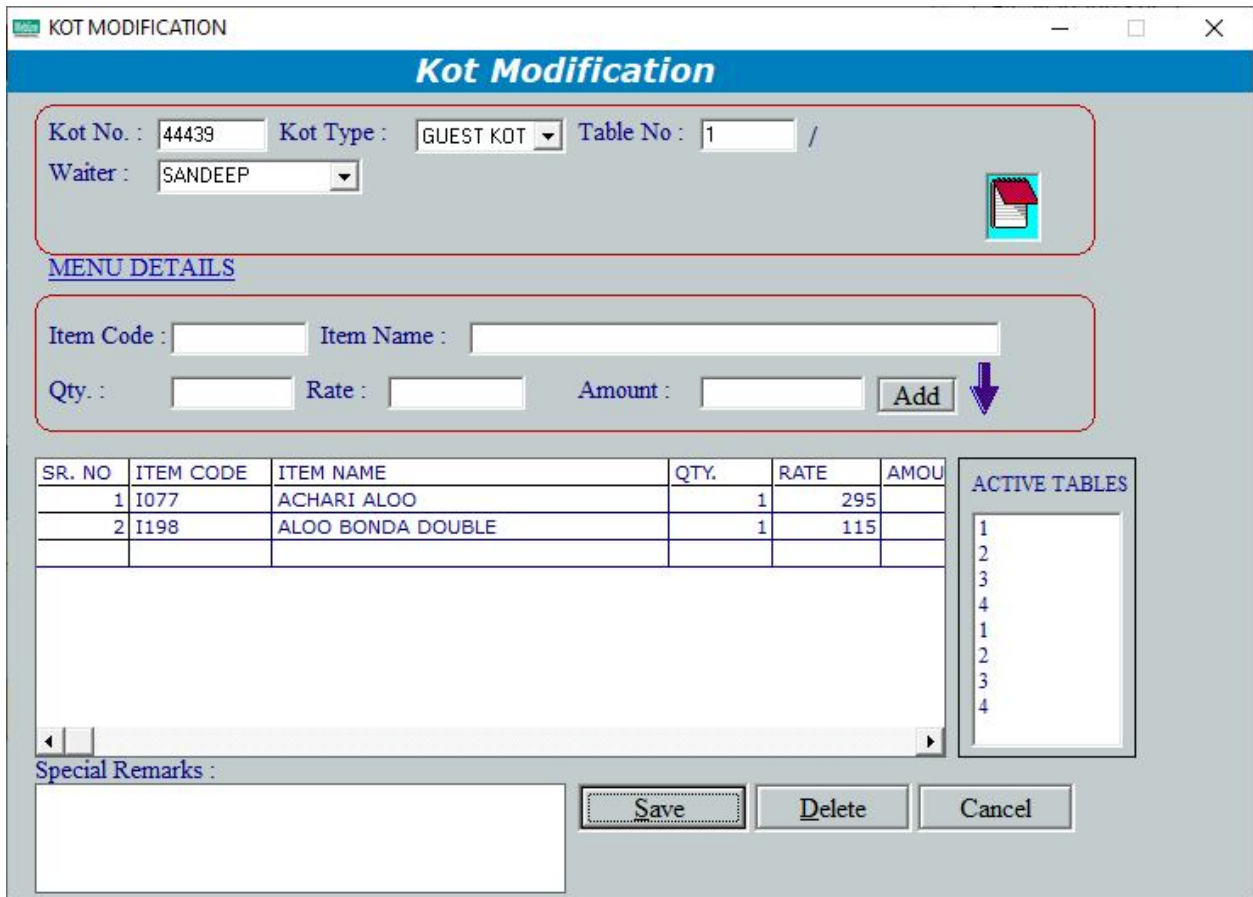


- Click YES if you wish to add other items too and NO if the order is completed. Upon clicking NO the cursor will automatically highlight over Print Order button and clicking enter will print the KOT to be sent in Kitchen. Shown in this snap:

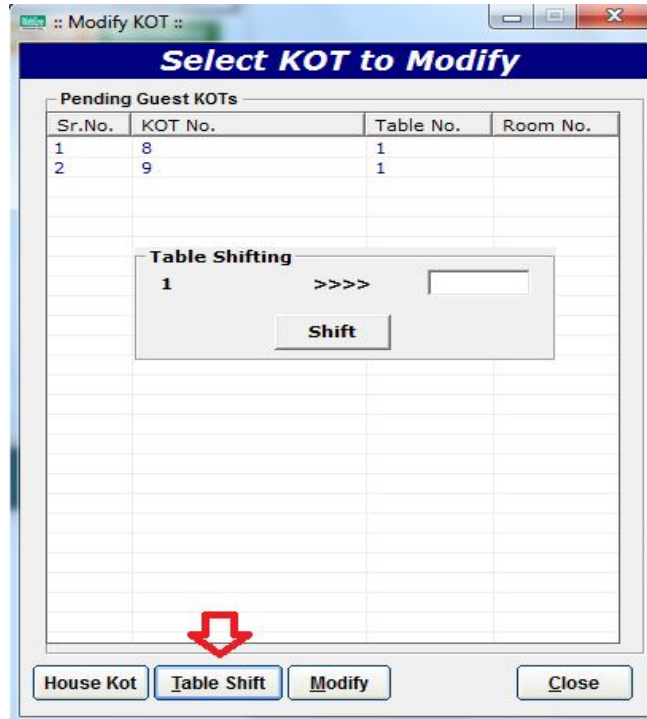
- b) KOT MODIFY: Next we have KOT modification. In case the customer orders for some more items so you can modify the KOT and add more items to it. Here is how it's done. You'll click the KOT modify option under KOT MANAGEMENT and this snap will appear:



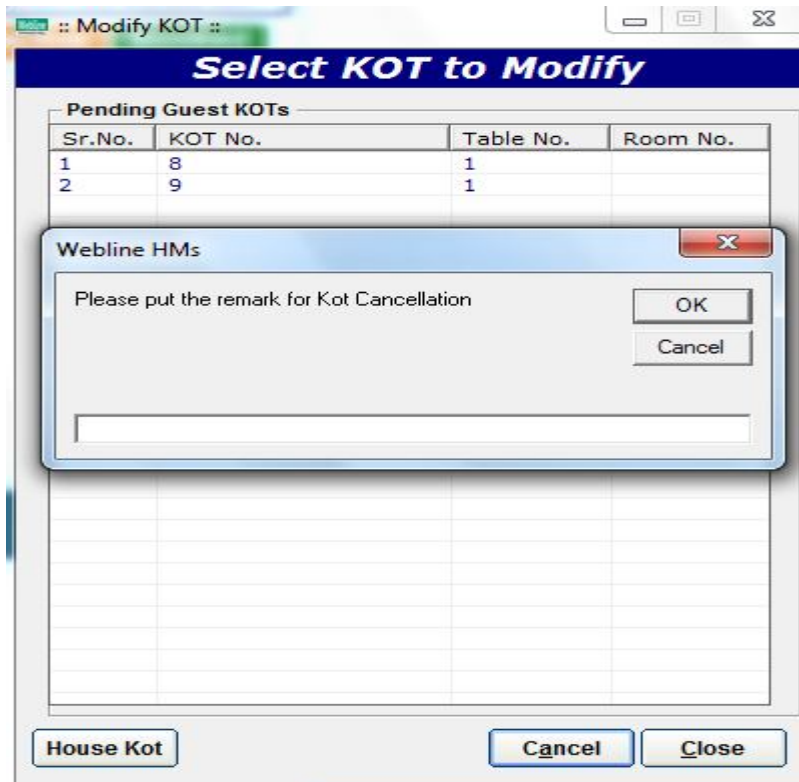
- Select the KOT number you wish to modify and click on Modify button. It will show up the modification snap:



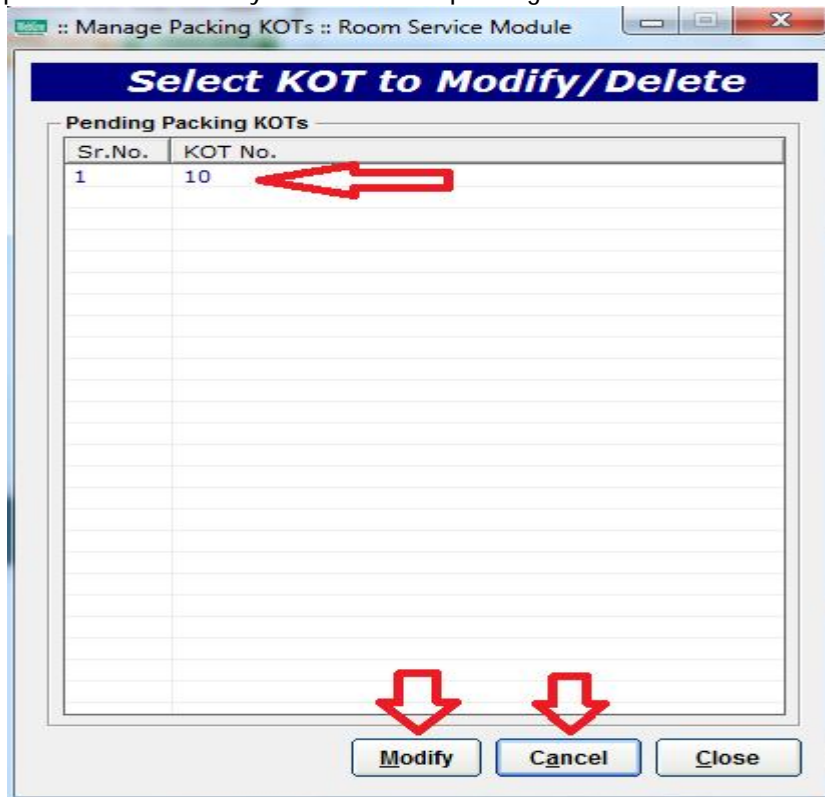
- It's just the same to adding a new KOT and will add more items to the already generated KOT. In case you wish to add a all together new KOT for the same bill then it's possible too.
- Once done with the items addition just click on save button. This will prompt you to print out the KOT again and do so on your wish and requirement.
- You can also Shift the table for the customer. Here is the steps:



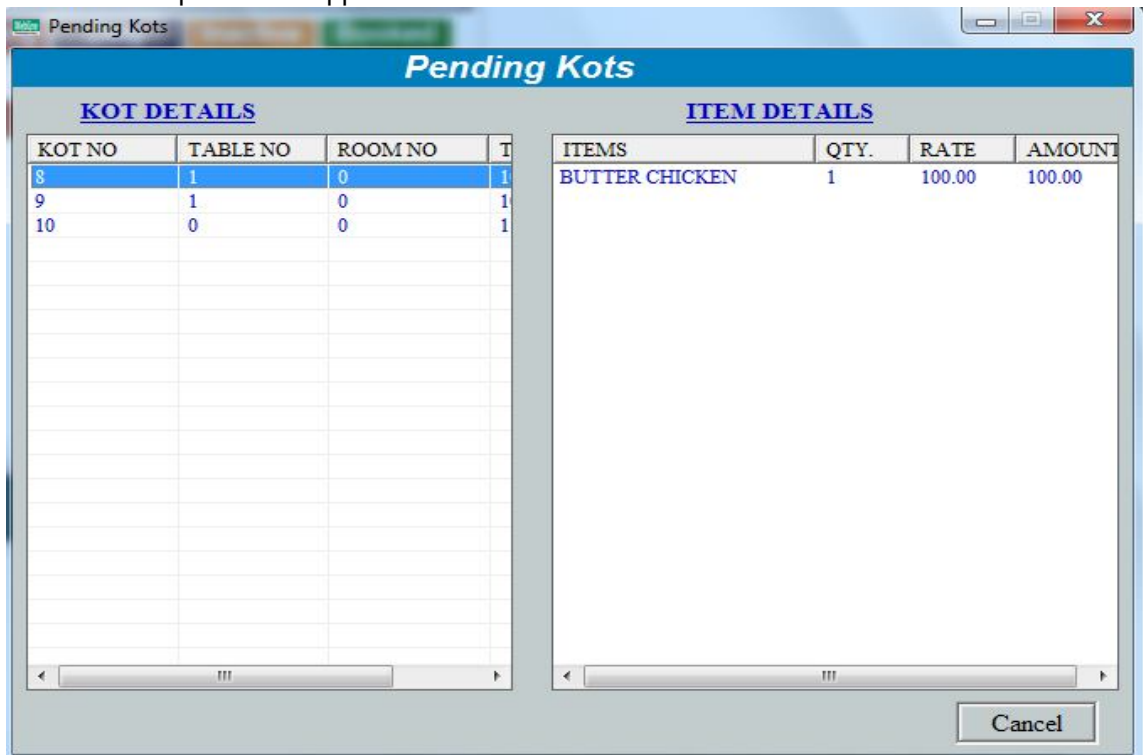
- Select the KOT and click ON Table Shift and enter the new Table no as shown in the above snap.
- KOT CANCEL: If you wish to cancel any KOT at any given time before the bill printing then it's done through this option. Click on KOT MANAGEMENT and then select the KOT you wish to cancel, it will prompt you with the remarks for the cancellation as shown in the next snap:



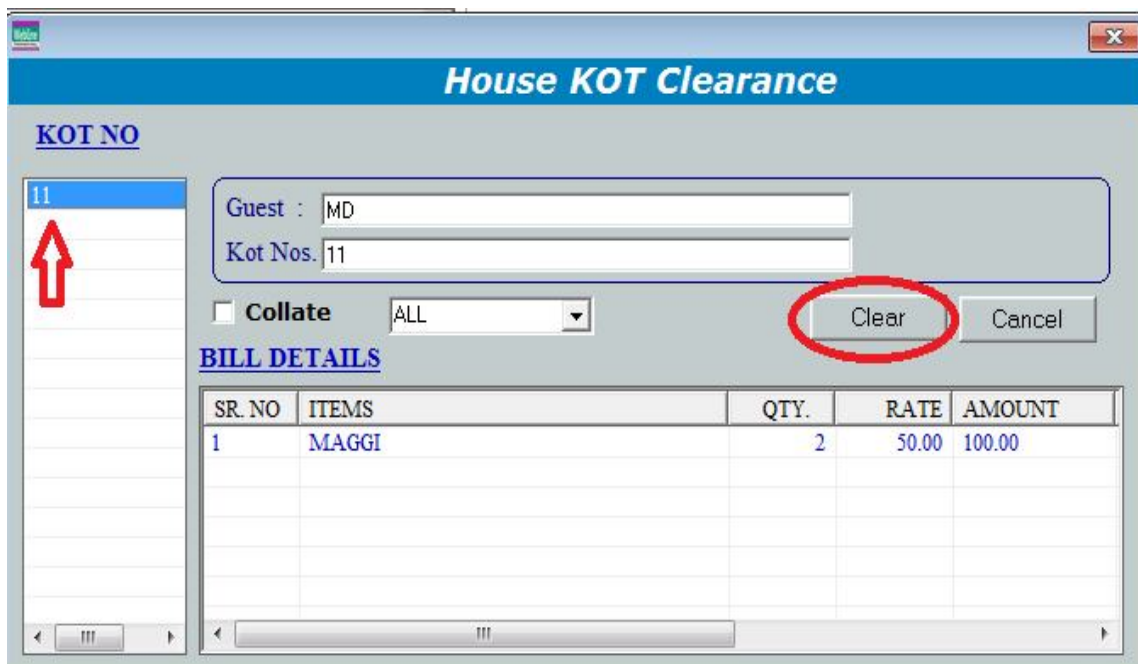
a) MANAGE PACKING KOT: It's very much similar to managing the guest KOT. Two options are provided as to modify and cancel the packing KOT as shown in the below snap:



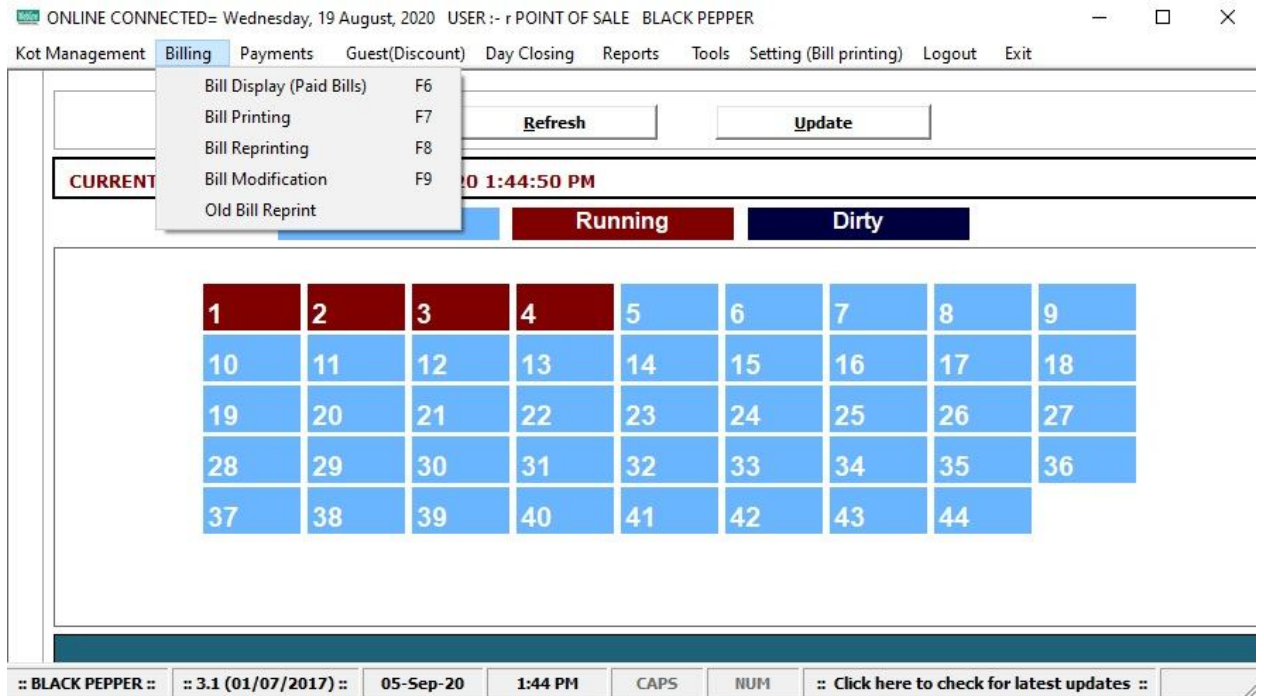
c) PENDING KOTs: This section is just to check as which KOT is still in process and not completed you can check the items to be delivered in each of the pending KOT in this section. Here is the snap of how it appears:



d) HOUSE KOT CLEARANCE: Since House KOTs are not chargeable but they still affects the items being used up. So in order to keep record of that you must clear the House KOT regularly:



- 2) BILLING: This section contains all the billing related features to viewing the paid bills, bill printing, reprinting, and modification. Here is how it appears:



- a) BILL DISPLAY (PAID BILLS): This will show up all the bills being settled and payment has been made.
- b) BILL PRINTING: This is again very important and mostly used feature of the software. It's used to generate bills for the service being provided. You can also provide discount in this section. Here is the snapshot:

Bill Printing

TABLE NO Ok Guest_Id

Table No **1** Guest : CASH

Dis% Dis Amt: Kot Nos. Pax :

Collate Search Add Guest Print Cancel

BILL DETAILS

S. NO	ITEMS	Restaurant Billing	QTY	AMOUNT	TAX...	Tax	DIS
1	Achari Alo		295	295	YES	5	YE

Print Bill ?

Yes No

Bill Printing 1
 Bill Printing 2

Use Printed Stationary

C.GST Rs.	7.665
S.GST Rs.	7.665

Total Rs.	295.00
Discount Rs.	.00
Sub Total Rs.	295.00
GST Rs.	15.33
<input checked="" type="checkbox"/> Service Charge Rs.	11.65
Net Receivable Rs.	322.00

- Doing so will show the details of that specific bill and you can also provided discount on it.
- Next, print the bill. Here is how it looks:
- **BILL REPRINTING:** It's simple as the name suggest and important too. You can regenerate bills being already printed in case you need it again or lost it. No modification can be done though.
- **BILL MODIFICATION:** It's another imp section, wherein you can modify the bill as in the discount, No of PAX , guest name and save it for confirmation. You can also reprint the bill from this section.
- **PAYMENTS:** Once the bill is being provided to the customer and payment is made, you can entry it to your software by following these steps. Here is the overlook at the subcategory of this feature:

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Kot Management Billing **Payments** Guest(Discout) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Payments F11
Modify Payments F12

Refresh Update

CURRENT TABLE STATUS AS ON 19-Aug-20 1:52:17 PM

Vacant Running Dirty

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	

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a) PAYMENTS: You can entry the amount received from the customers in the software to let the bill settle. Here is how it's done:

PAYMENT DETAILS

Bill Settlement

BILL NO

BILL NO	Table/R...
R-5905-18	4

Bill No. : R-5905-18 Bill Amount :518.00 Table No 4

Paid : 518 Refund : 0.00

Cash Amt: 518
 Credit card : .00 MOP :-
 Company/Member Credit : .00
 Company/Member Name :
 Complimentary or Cancellation Remarks :
 OK Cancel

- 3) DAY CLOSING: This feature allows you to complete the day work and move to the next date to continue. You can also take the backup of the day work completed by this step to have the backup for future use.

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER :- r POINT OF SALE BLACK PEPPER
 Kot Management Billing Payments Guest(Discount) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh

Update

CURRENT TABLE STATUS AS ON 19-Aug-20 3:00:27 PM

Vacant

Running

Dirty

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	

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Periodic Backup at ::

Server : DESKTOP-QI01210\SQLSERVER

Financial Year : 2020-2021

3:00:32 PM

Point of Sale

System

RESTAURANT

- F1- New Kot
- F2- Kot Modification
- F3- Kot Cancellation
- F4- Manage Kot
- F5- Pending Kots
- F6-View Paid Bills
- F7- Bill Printing
- F8- Bill Re-Printing
- F9- Bill Modification
- F11- Payments
- F12- Modify Payments

- 4) REPORTS: This feature will allow you to view all the reports regarding the bills and items sold, waiter performance and so on. Here is the snapshot:

Refresh

CURRENT TABLE STATUS AS ON 19-Aug-20 3:15:28 PM

Vacant

1	2	3	4
10	11	12	13
19	20	21	22
28	29	30	31
37	38	39	40

- Bill Wise Sales Report
- Bill Wise Sales Compact Report
- Daily Bussiness Report
- Bill Wise Sales (Summary) Restaurant Sales
- Packing Sales Summary
- Item Wise Sales Report
- Category Wise Sales Report
- Sub Category Wise Sales Report
- Staff Consumption Report (Details)
- Staff Consumption Report (Summary)
- Credit Reports
- Kot Cancel Report
- Bill Cancel and Complementary Report
- Bill Cancel Comp (Small Size)
- Discount Report
- Discount Report (Small Size)
- Item Food Costing Report
- Ingredients Consumption
- Kitchen Stock In
- Kitchen Stock Out
- Kitchen Stock Report
- Stock

9

18

27

36

- F1- New Kot
- F2- Kot Modification
- F3- Kot Cancellation
- F4- Manage Kot
- F5- Pending Kots
- F6-View Paid Bills
- F7- Bill Printing
- F8- Bill Re-Printing
- F9- Bill Modification
- F11- Payments
- F12- Modify Payments

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OP-Q101210\SQLXPRESS

Financial Year : 2020-2021

3:15:34 PM

Point of Sale

System RESTAURANT

- a) Bill wise sales report: This report will show up all the bills being generated on the current date.
- b) Daily business report: This will show up the total earning for the day.
- c) Bill wise sales (Summary) Restaurant Sales: This report will only show the bills being generated for Restaurant only.
- d) Packing Sales Summary: This will only show up the sales for Packing.
- e) Item wise sales report: You can generate report for all the items being sold in the given time frame.
- f) Staff consumption report (Details): This will show all the items being consumed by Staff members.
- g) Staff consumption report (Summary): This will show up items consumed by staff in summary view.
- h) Credit report: You can generate either Bills to company or Credit report in this section.
- i) KOT cancel report: This report shows all the KOTs being cancelled and reason for that.
- j) Bill Cancel and Complementary reports: All bills being cancelled will show up in this report.
- k) Discount report: Will show the bills on which discount is being provided.
- l) Food Consumption Report: This will generate the report for all the foods being consumed.
- m) Ingredients Consumption: This report will be ingredients based for the given day.

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER :- r POINT OF SALE BLACK PEPPER

Kot Management Billing Payments Guest(Discount) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh

CURRENT TABLE STATUS AS ON 19-Aug-20 3:16:55 PM

Vacant Running

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45

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Periodic Backup at :: Financial Year : 2020-2021

3:17:25 PM

Point of Sale System RESTAURANT

Activate Windows
Go to Settings to activate Windows.

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Type here to search

ENG 3:17 PM
IN 05-Sep-20

- 5) TOOLS: Here is the user defined features to be used when necessary. It contains:
- SHOW SALE:- Today Sale
 - ADD CARD PAYMENT TYPE:-Add your Payment Method like Visa, Master, Rupay, Phone-pe, Google-pay, Amazon Pay etc.
 - ADD ITEM:-Add and Modify your Menu Item

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER :- r POINT OF SALE BLACK PEPPER

Kot Management Billing Payments Guest(Discount) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh

CURRENT TABLE STATUS AS ON 19-Aug-20 3:16:55 PM

Vacant Running

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45

Show Sale
Add Card Payment Type
Add Item
Stock Inward
Old Kots
Lock Software
Calculator
Send Bulk SMS
Send Birthday Anniversary SMS
Change Password
Change Color
License Details
Kitchen Reopen

F1- New Kot
F2- Kot Modification
F3- Kot Cancellation
F4- Manage Kot
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F6-View Paid Bills
F7- Bill Printing
F8- Bill Re-Printing
F9- Bill Modification
F11- Payments
F12- Modify Payments

➤ Next Click on Add item and Double Click to Modify Item and see Below

Menu Master :: MENU MASTER

Item Code : I403 Item Name : TEA Rate : 15 Unit : NOS

Category : BAHAAAR-A-GOSHT Disc : YES Taxable : YES Tax : 5 5 Inclusive GST

Category : BAMISAAL SABZI Cost: 15 Cost with VAT 15 Inventory Values are Affected : NO LOC. : R

Bar Code : Vat Cess : NO Tax : 0 Happy Hour : NO HH Disc: 0

Save Modify Delete Exit

S.NO	ITEM CODE	ITEM NAME	RATE	CATEGORY	TAXABLE	TAX	I ▲
1	I077	ACHARI ALOO	295.00	BAMISAAL SABZI	YES	5	▶
2	I040	AFGANI CHICKEN FULL	475.00	SHAAN-E-TANDOOR	YES	5	▶
3	I039	AFGANI CHICKEN HALF	295.00	SHAAN-E-TANDOOR	YES	5	▶
4	I198	ALOO BONDA DOUBLE	115.00	SOUTH STARTERS	YES	5	▶
5	I197	ALOO BONDA SINGLE	65.00	SOUTH STARTERS	YES	5	▶
6	I271	ALOO CHAT	145.00		- YES	5	▶
7	I268	ALOO ZEERA	275.00		- YES	5	▶
8	I327	AUTO CHARGES	250.00		- NO	5	▶
9	I276	BADAM MILK	95.00		- YES	5	▶
10	I173	BANOFFEE PIE	115.00	DESERT	YES	5	▶
11	I289	BIRYANI RICE	275.00		- YES	5	▶
12	I345	BLUE LAGOON (M)	275.00		- YES	5	▶
13	I261	BOILED VEG	295.00		- YES	5	▶
14	I096	BOONDI RAITA	115.00	SALAD / RAITA	YES	5	▶

View Items

F1- NEW CATEGORY Ascending Order Descending Order Find Items OK

Menu Master :: MENU MASTER

Item Code : I403 Item Name : Rate : Unit : NOS

Category : Disc : YES Taxable : YES Tax : Inclusive GST

Category : Cost: Cost with VAT Inventory Values are Affected : NO LOC. : R

Bar Code : Vat Cess : NO Tax : 0 Happy Hour : NO HH Disc: 0

Save Modify Delete Exit

S.NO	ITEM CODE	ITEM NAME	RATE	CATEGORY	TAXABLE	TAX	I ▲
1	I077	ACHARI ALOO	295.00	BAMISAAL SABZI	YES	5	▶
2	I040	AFGANI CHICKEN FULL	475.00	SHAAN-E-TANDOOR	YES	5	▶
3	I039	AFGANI CHICKEN HALF	295.00	SHAAN-E-TANDOOR	YES	5	▶
4	I198	ALOO BONDA DOUBLE	115.00	SOUTH STARTERS	YES	5	▶
5	I197	ALOO BONDA SINGLE	65.00	SOUTH STARTERS	YES	5	▶
6	I271	ALOO CHAT	145.00		- YES	5	▶
7	I268	ALOO ZEERA	275.00		- YES	5	▶
8	I327	AUTO CHARGES	250.00		- NO	5	▶
9	I276	BADAM MILK	95.00		- YES	5	▶
10	I173	BANOFFEE PIE	115.00	DESERT	YES	5	▶
11	I289	BIRYANI RICE	275.00		- YES	5	▶
12	I345	BLUE LAGOON (M)	275.00		- YES	5	▶
13	I261	BOILED VEG	295.00		- YES	5	▶
14	I096	BOONDI RAITA	115.00	SALAD / RAITA	YES	5	▶

View Items

F1- NEW CATEGORY Ascending Order Descending Order Find Items OK

F1- New Kot

F2- Kot Modification

F3- Kot Cancellation

F4- Manage Kot

F5- Pending Kots

F6-View Paid Bills

F7- Bill Printing

F8- Bill Re-Printing

F9- Bill Modification

F11- Payments

F12- Modify Payments

Note:-Only Fill Highlighted Field and Then click on Save

- If you Want to Modify then double click o Item and Modify and Change highlighted Field and click on Modify. Click F1 for New Category and Click on Find Item for Search item.

ONLINE CONNECTED= Wednesday, 19 August, 2020 USER :- r POINT OF SALE BLACK PEPPER
 Kot Management Billing Payments Guest(Discount) Day Closing Reports Tools Setting (Bill printing) Logout Exit

Refresh

CURRENT TABLE STATUS AS ON 19-Aug-20 3:39:51 PM

Vacant					Running			
1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	

- Show Sale
- Add Card Payment Type
- Add Item
- Stock Inward
- Old Kots
- Lock Software
- Calculator
- Send Bulk SMS
- Send Birthday Anniversary SMS
- Change Password
- Change Color
- License Details
- Kitchen Reopen

- F1- New Kot
- F2- Kot Modification
- F3- Kot Cancellation
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- SOFTWARE: This will lock the software and will be activated by your password
- CALCULATOR
- SEND BULK SMS
- SEND BIRTHDAY ANNIVERSARY SMS
- CHANGE PASSWORD: You can change your current password through this.
- CHANGE COLOR: Change the color of occupied, vacant, running table.
- LICENSE DETAILS

- SETTING (BILL PRINTING): This will allow you to change the settings for bills and KOT printout. Here is how it's done:

BILL PRINTING CONFIGURATION

KOT Printing

Printing Mode : NEAT MODE

Bill Preview before printing : YES

Print no of copies : 1

Size : 4X7

Bill Printing

Printing Mode : NEAT MODE

Bill Preview before printing : YES

Print no of copies : 1

Size : 4X7

Bill Format

rptRBILL

Apply Cancel

- Printing mode will be DOT MATRIX if you have dot matrix printer otherwise it will be neat mode.

- Bill Preview before Printing: If you wish to view the bill before printout then select Yes otherwise NO.
 - Print No of copies: You can select the number of pages to be print.
 - Size: It defines the printout size you are comfortable with.
 - Bill format: It contains 3 formats among which 'rptRBILL' is the most used one.
- 7) LOGOUT: You can logout from the module and close it when you are done and leaving for the day.
- 8) Exit: Click this button if you wish to close the application/module.

THANK YOU